

## **Minutes of Holybourne Village Association Committee Meeting**

*held on 16<sup>th</sup> November 2004 at Holybourne Village Hall.*

Present: John Bound (JAB) – Chairman  
Tom Yendell (TY)  
Steve Downes (SD)  
James Bull (JB)  
David Tomlinson (DT)  
Vickie Kemp (VK)  
Ben Kemp (BK) – Minutes  
John Honnor

Observers: Chris Everett (CE)  
Antoinette Hookway (AH)  
Mr. & Mrs. Lawrence

### **1.0 Opening of meeting**

The meeting opened at 20.05

### **2.0 Apologies for absence**

Apologies for absence were received from Karen Bennett (KB), Nick Cane (NC) and Lynne Kelly (LK).

### **3.0 New committee members**

#### **3.1 Welcoming of new committee members**

The chairman welcomed the new committee members BK, VK, JB and LK.

#### **3.2 Election of Secretary**

JAB proposed that the secretary be elected at the start of the meeting rather than as per the agenda. This was agreed. BK was elected as Secretary. Voting unanimous.

### **4.0 Minutes of AGM**

#### **4.1 Agree minutes of AGM**

The minutes of the HVA AGM were agreed.

#### **4.2 Matters Arising**

4.2.1 JAB said that AGM attendance was marginally up on 2003.

4.2.2 BK pointed out that his and VK's apologies for absence had not been recorded despite being sent. JH pointed out that this was also the case for him. DT suggested that in future, apologies be forwarded to the secretary. This was agreed.

4.2.3 John McLean has suggested a village picnic on or near Trafalgar Day. It was felt that this was worth pursuing and that the social subcommittee would deal with it. JH added a note of caution as the cricket season will be in full swing and the sports field may therefore be in use on the proposed date.

**Action: TY/AH**

## 5.0 Election of Officers

### 5.1 Chairman

JAB had previously been elected as Chairman at the AGM.

### 5.2 Secretary

See 3.2 above.

### 5.3 Treasurer

VK was elected as treasurer. Voting unanimous.

### 5.4 Vice Chairman

JH was elected as vice Chairman. Voting unanimous. (TY pointed out that he had been elected Vice Chairman at the AGM but was willing to stand aside).

### 5.5 Planning Officer

SD was elected as planning officer. Voting unanimous. JAB stated that this would be a key rôle going forward.

### 5.6 Social Subcommittee

DT proposed that this subcommittee be formalised. TY and AH will jointly chair this subcommittee. Responsibility for the Trafalgar Day village picnic (see 4.2.3 above) to be assumed by this body.

### 5.7 Road Safety/Traffic Subcommittee

JAB stated that due to all proposals being met with negative responses from the authorities, this body had been disbanded. However, NC has done a lot of work progressing this and continues to do so.

### 5.8 Friends of The Pond

The "Friends of the Pond" is in hand and being chaired by NC.

## 6.0 Christmas Events

### 6.1 Christmas Tree

AH has secured a Christmas Tree for this year. JAB thanked AH for her efforts in doing so. It will be sourced from a National Trust Heathland Reclamation Project. AH/TY/JAB will progress the felling (if necessary) and collection of the tree. All to meet at TY's on Saturday 27<sup>th</sup> November at 1000 hrs.

**Action: AH/TY/JB**

David Andrews has offered to fix it in the ground. The fixing will be reusable year on year..

**Action: TBC**

TY to check with Stuart Adlam (the Headmaster at Andrews School) regarding the situation with Public Liability insurance.

**Action: TY**

The logistics of siting and powering the tree were discussed. Alton Town Council will fix a power point to a nearby streetlamp for £350 but will not permit any cabling to cross pavements, etc. TY offered to power the lights, and will check out purchasing some.

**Action: TY**

Helen Bound will organise tree decorations with the school. JAB to liaise.

**Action: JAB**

TY will discuss with Treloar's the possibility of siting the Tree on the grass to the left outside Treloar's as an alternative location.

**Action: TY**

## 6.2 Carol Singing

The possibility of combining the “switching on of the lights” ceremony and the carol singing was discussed. For several reasons this was deemed undesirable. It was agreed that the “Big Switch On” would occur on 4<sup>th</sup> December at 1600. JAB as HVA Committee Chairman will throw the switch. 1600 has been set as the time to enable press coverage. JAB will liaise with the Alton Herald.

### Action: JAB

After some discussion, Monday 13<sup>th</sup> December at 1900 was chosen as the most suitable date and time for the carol singing. AH suggested some musical backing. SD suggested that the Salvation Army be approached. JH suggested that as any proceeds would be going to charity then the Salvation Army was a good cause. SD will contact the Salvation Army and sound them out, then will inform AH as to the outcome.

### Action: SD

VK suggested a backup plan in the event of the Salvation Army being unable to attend. It was agreed that AH would approach the local schools to see if their bands would perform, in this eventuality.

### Action: AH

AH thought that carol sheets would be a good idea. TY stated that there are books available and that Marcus Pilleau has them. It was also thought that the church may like to be involved. JAB will speak to James Croft (the vicar) to see if he is interested in leading the celebrations.

### Action: JAB

Notwithstanding the above points, AH will co-ordinate this event and also re: mince pies, hot drinks, mulled wine, and other refreshments.

### Action: AH

## 7.0 Planning

### 7.1 Proposed New House in the area of Rock Tor/Bethany/Stable Cottage

Concerns were raised by Mr. and Mrs. Lawrence relevant to a planning application that will reduce the size of the terraced cottage in church lane, lead to a 100-166% increase in traffic on the shared drive, and that will tower over the surrounding buildings. Advice was given as to whom should be contacted, and an affirmation of HVA Committee support.

### 7.2 Mapeys

Concerns were raised over the demolition of the 1950's wooden-built garage which stood in (a) the grounds of a listed cottage and (b) a conservation area.

### 7.3 Village Design Statement

CE spoke on this at length. It was decided that the HVA committee need to decide what Holybourne does/does not want should certain areas, not currently used for housing, become available for development at a later date. JAB and CE said that several components for this are already in place or can be revised in fairly short order, e.g., traffic, post office etc. JAB also stated that SD “would not be on his own” on this and would have his full support. Proposals for such development could include a village green, allotments. To avoid the possibility of unwarranted public concern, it was agreed to keep the identification and other details of potential development sites *in camera* for now.

## **8.0 Holybourne Magazine**

CE said that based on the business transacted at the meeting he would be able to amend his editorial. David O'Donnell's presentation from the AGM has been transcribed and will be reproduced in the forthcoming issue. CE thanked all those who have contributed, and now has all he needs for the magazine. He also thanked JH for his assistance with the distribution.

TY mentioned that he had the "30 mph" inserts but as they are on 22-foot vinyl rolls these need decollation before delivering to JH. Several people volunteered to assist.

**Action: All**

There is another insert to be placed in each magazine and also the possibility of an order form for the Holybourne Calendar 2005

## **9.0 Treasurer's Report**

JAB stated that he has all the relevant items from Denis Nason (the retiring Treasurer) and that these would be passed to VK in the near future. The signatories on the bank account will also be addressed.

**Action: JAB/VK**

## **10.0 Friends of the Pond Update**

A meeting was held on Thursday 4<sup>th</sup> November at NC's house, the minutes of which are available for viewing. NC was not present, but between them CE, BK and JH attempted to summarise and bring the HVA committee up to speed. It was stated again that although Friends of the Pond is independent of the HVA, it does report into it. The next meeting of Friends of the Pond is in January and the aim is to achieve the short term objectives by that time. Medium term objectives will be addressed in the first half of 2005 and the long term by the corresponding time next year.

**11.2 Right of Way from White Hart car park into Inhams Close**

JH stated that the developer of Inhams Court has erected a brick wall across the footpath leading from the pub car park into the former SCATS site. CE said that this is not a recognised right of way. JH has been informed that an old right of way (the footpath from Manor Farm House which passes between Stable Cottage and Field Cottage, then passes between Ann's Cottage and the Old Chapel) used to continue on the other side of London Road, but at the time of the construction of Carpenters Close was officially re-routed. This could not be confirmed or denied by those present, so it was decided to canvass the opinion of long-time Holybourne residents. VK agreed to mention it to Tom Hamm when she sees him in the shop.

**Action: VK**

The access from London Road to Rakemakers via the grassed area between 19 Rakemakers and Mapey's was also discussed, but without resolution.

**11.2 Village Hall Update**

TY stated that cheques have now been received from Onyx and EHDC (in respect of the Inhams Court development).

**11.3 Holybourne Shop and Post Office**

JAB stated that he was impressed with the refurbishment of Holybourne Shop and Post Office. The general consensus was that it had improved it greatly.

**12.0 Date of Next Meeting**

The date of the next HVA Committee Meeting will be at 8pm on 14<sup>th</sup> December 2004 at the Village Hall. Please forward any items for inclusion on the agenda, or any apologies for absence, to the secretary by 10<sup>th</sup> December after which a final agenda will be circulated. Contact 01420 549074 or e-mail ben@holybourne.demon.co.uk

**13.0 Closure of meeting**

There being no further business to transact, the chairman declared the meeting closed at 22:30.

Signed \_\_\_\_\_ (Chairman)