



Minutes of Holybourne Village Association Committee Meeting

held on 8th November 2005 at Holybourne Village Hall.

Present:	John Bound (JAB) – Acting Chairman Vickie Kemp (VK) – Acting Treasurer James Bull (JB) John Honnor (JH) – Acting Vice Chairman Tom Yendell (TY) Karen Bennett (KB)	Ben Kemp (BK) – Acting Secretary David Willoughby (DW) – ATC Steve Downes (SD) – Acting Planning Officer Tony Lock (TL) Jerry Janes (JJ) Gavin Thackray-Jones (GT-J) – T.A.G.
	Chris Everett (CE) Sam Johnston	Mandy Wright Scott Wright

1.0 Opening of meeting

The meeting opened at 20.03.

2.0 Apologies for absence

Apologies for absence were received from Nick Cane (NC), Lynn Kelly (LK) and Phil Croucher (PC), David O'Donnell (DD) and Sam Cox (SC) were also unable to be present.

3.0 Election of Chairman

The outgoing chairman outlined the responsibilities of the post. There was a discussion as to how best to address the lack of volunteers for chairman. It was suggested that the chair be rotated for a three-month period. KB volunteered to be the first person to take on the role. Voting unanimous. It was agreed to review the situation in three months to see if KB is willing to continue, or if the vice-Chairman should step up as agreed.

4.0 Election of Other Officers

4.1 Vice Chairman

Subject to the three-month rotation in 3.0 above, SD volunteered to be vice-chairman. Voting unanimous.

4.2 Secretary

JAB proposed that BK continue as secretary. BK pointed out a change in professional circumstances that limits his time but said that he would be willing to continue with some consideration and co-operation from the committee. Voting unanimous.

4.3 Treasurer

VK said that she would be willing to continue as treasurer. Voting unanimous.

4.4 Social Secretary

JH said that he and Lynn Kelly would continue in their joint role. Voting unanimous.

4.5 Planning Officer

SD stated that he would be prepared to carry on in this position. Voting unanimous.

4.6 Other Officers

It was re-iterated that GT-J is the TAG liaison officer.

SD suggested that each officer should have a holybourne.com address. JAB offered to speak to Dave Budd on this.

Action: JAB

5.0 Contact Details for HVA Committee Members

BK circulated a list of all committee members and contact details asking for any corrections and omission to be filled in. This will be circulated to other committee members only. A version of this will be produced for the Village Magazine.

Action: BK

6.0 Minutes of September 2005 Meeting

6.1 Agree Minutes

The minutes of the September 2005 meeting were agreed.

6.2 Matters Arising

There were no matters arising.

6.3 Signing of Minute Book

The chairman signed and dated the minutes of the September meeting.

7.0 Matters Arising, and/or allocation of actions, from the AGM

7.1 Public Meeting to Discuss Theatre Proposal.

A suggestion was made that a public meeting be organised, perhaps at Eggar's, around mid-December, with the aim of "getting in" at an early stage of planning to determine how the village as a whole feels about (a) the potential loss of the "Holybourne Gap", (b) potential solutions to traffic problems i.e. roundabout or other traffic-flow control and (c) the proposed use, size and impact to the village on the siting. SD will organise this. *Note: this will be reported under "Planning" henceforth.*

Action: SD

7.2 Article from Treloar Action Group (TAG) for the Village Magazine.

The article has been written, but needs a photograph to accompany it. As the deadline has passed for the next issue of the magazine, this will now appear in the 1st Quarter 2006 magazine. GT-J will co-ordinate. *Note: this will be reported under "Magazine" henceforth.*

Action: GT-J

7.3 Letter of congratulation to Holybourne Village Shop and Post Office

Carried forward.

Action: JAB

7.4 Temporary Constitutional Amendment.

A discussion took place on this matter. It was decided that co-option would "solve" the current issue. It was suggested that the upper limit on the number of committee members be removed. This will fall into the "Constitution Review" which BK is going to undertake. *Note: this will be reported under "Constitution Review" henceforth.*

Action: BK

7.5 Election of Auditor.

David Matthews was elected as Auditor at the AGM and is willing to act in this capacity again for 2005-2006.

8.0 Planning

8.1 Actions from Previous Meeting

8.1.1 Planning sub-committee meeting.

The planning sub-committee has yet to meet. SD assumed the chair of this sub committee, with all existing members continuing. and will arrange the meeting.

Action: SD

8.1.2 Letter of support for residents objecting to development in Church Lane.

The letter has been e-mailed to East Hampshire District Council by JAB. Complete

8.2 Village Design Statement

KB had created a "Holybourne in the 1950's" article which she passed around for consideration. The initial meeting of the planning sub-committee has yet to occur, KB will organise a date for this.

Action: KB

8.3 New Planning Applications

No new planning applications were brought before the meeting. An observation was made that the proposed development in the ground of 159 London Road has been denied planning permission. It seems that this has been turned down on the grounds of size. It was also reported that the application for planning permission for the housing at Kinfauns has been withdrawn.

9.0 HVA Members' Forum

9.1 Actions from Previous Meetings

9.1.1 Lower Neatham Mill Lane

9.1.1.1 Letter of Support for residents

Outstanding. Carried forward.

Action: BK/JAB

9.1.1.2 Status of Repairs to Lower Neatham Mill Lane

This is now in the hands of Hampshire County Council. It needs to be ensured that this does not "slip off the radar" and to ensure it does feature on HCC's plans for (at the latest) the next financial year. Carried forward.

Action: DW

9.1.2 Working Party for Area Adjacent to the Playground

Will be addressed the same day as the "daffodil bulb" planting. Carried forward.

Action: BK/JH

9.2 Open Forum

No issues brought to the meeting by HVA members.

10.0 Christmas Carol Singing

This will take place on Monday 12th December around a tree to be erected in the front car park of The White Hart. Music has been organised and publicity leaflets are in hand. TL offered to supply appropriate Christmas Fare and to power the tree lights on the Christmas Tree.

Action: TL

JH will source a suitable Christmas Tree.

Action: JH

KB will speak to Dave Andrews about his offer of a Christmas Tree donation.

Action: KB

The collection will be in aid of local charities.

11.0 Holybourne Magazine

11.1 Actions from Previous Meetings

11.1.1 Who's Who

LK unable to be present at the meeting. Carried forward.

Action: LK

11.1.2 Article on Grade II Listed Buildings

DD unable to be present at the meeting. Carried forward.

Action: DD

11.1.3 Article on "Environmental" Considerations

Carried forward.

Action: JAB

11.2 Update

As advised previously, the forthcoming village magazine features the various schools within Holybourne's boundaries and also DW's article on the proposed development at Chandos Lodge. CE also asked that consideration be given for someone to volunteer to co-ordinate advertising in the magazine from 1st January 2006 as the current co-ordinator is retiring.

12.0 Potential Effect of New Licensing Laws in Holybourne.

TL was able to inform the meeting that the so-called "24 Hour" drinking laws will have a limited effect in Holybourne, such that The White Hart will be entitled to extend its hours from 11pm to 1am on Thursdays, Fridays and Saturdays **at the Landlord's discretion** from 25th November 2005. It is not envisaged that this discretion will be exercised every time.

13.0 Village / HVA Logo

TY and Lucy Yendell have been unable to come up with a logo to their satisfaction as they felt their designs were not capturing the "spirit" of Holybourne. A competition was proposed for the Village Magazine to design a logo, and TY and Lucy will donate a prize. *Note that this will be reported under "Magazine" henceforth.*

Action: TY

14.0 Transfer of Secretary's Effects

Carried forward.

Action: JAB

15.0 Holybourne Village Association 2005 Annual General Meeting**15.1 Actions from Previous Meetings****15.1.1 Posters and Flyers advertising the AGM**

Completed

15.1.2 Draft of Rule Change

BK explained the the uncertainty over the current constitution and whether this is actually the adopted constitution, with particular regard to ex-officio officers and a "five year" limit on the chairman's stewardship. It is hoped that the "transfer of secretary's effects" will clarify this. However, if it does not, then the current constitution remains in effect and will be considered for updating as part of the "Constitution Review". As per rule 9, the constitution can only be amended at an AGM or and SGM and must be passed by two thirds of those present and voting. *Note that this will be reported under "Constitution Review" henceforth.*

Action: BK

16.0 John Day's Honorary HVA Membership**16.1 Actions from Previous Meetings****16.1.1 Invite John Day to the AGM, when a formal presentation will be made.**

Complete

16.1.2 Production of scroll.

Complete

16.1.3 Nomination of John Day for the new "Volunteer award" launched recently.

Not submitted in time. Action lapsed.

17.0 Daffodils

A working party will convene at the village playground at 10:00 to plant the daffodil bulbs that LK has obtained from ATC. The work on the root and boulder outside the playground will also be attempted.

Action: All

18.0 Holybourne.com**18.1 Actions from Previous Meetings****18.1.1 Administration of payments**

Carried forward.

Action: VK

19.0 Friends of The Pond Update

On behalf of NC, BK reported that a working party was convened over the weekend of 22nd – 23rd October, which cleared the fringes, placed marginal plants and moved rock to the island. There are plans for the island to be faced with rock which can be funded with money offered by ATC. An article for the village magazine was read to the meeting that contains full details.

20.0 Brockham Hill Lane Update

On NC's behalf, BK reported that a very constructive meeting with Hampshire County Council Highways maintenance and Sean Baddeley had taken place. Sean has agreed to cut back the hedgerows, thus allowing HCC to clear the run offs from the lane, which will reduce the amount of water running off the fields and straight down to the pond. An article for the village magazine was read to the meeting that contains full details. The work will be done by HCC in December.

21.0 Treloar Action Group

GT-J presented the results of a twenty-two question survey of students at Treloar College on issues relevant to them, and awareness of local facilities. TY suggested that this should be discussed in detail at the next meeting. BK asked if the softcopy of the survey could be e-mailed to him to be attached to these minutes and will add this to the agenda for the next meeting.

22.0 Any Other Business

22.1 Parish Council

SD suggested that the HVA look into the possibility of establishing a Parish Council. KB and JAB offered to look at this.

Action: KB/JAB

22.2 Village Hall

TY reported that the Village Hall Committee is hoping to increase the usage of the building. A potential obstacle to this, though, is that the HVA monthly meetings effectively block Tuesdays for the whole month as most bookings are typically weekly. A possibility of changing the date of HVA Committee Meetings was suggested. There is nothing in the constitution to prevent this. However, a couple of committee members reported that they would have issues if the meeting moved to another night, so moving the venue instead was mooted as a possibility. There was no conclusion reached in this discussion.

22.3 Art Festival

TY reported that due to certain logistical difficulties, the proposed Holybourne Arts Festival week may be either moved or postponed. At the current stage of developments it is too early to say which.

23.0 Date of Next Meeting

The next meeting of the HVA Committee will take place on Tuesday 13th December 2005 at 8pm, in the Village Hall. Please forward any items for inclusion on the agenda, or apologies for absence, to the secretary by Wednesday 7th December after which the agenda will be issued. E-mail secretary.hva@holybourne.com or telephone 549074.

24.0 Closure of Meeting

There being no further business to transact, the chairman declared the meeting closed at 22:03.